

EVENT TYPE AND ACTUAL CONSEQUENCES				TIMEFRAME REQUIREMENTS		Type Investigation Report	INVESTIGATION TEAM GUIDELINES	
Health & Safety	Property/ Fire	Environmental	Complaint	Verbal Notification to Pan Pac Representative	Investigation		Event involving contractor workers	Events involving Pan Pac staff
Critical: Death or permanent disability. Notifiable Injury.	Catastrophic > \$500,000	Significant Effect	Significant	Immediate	As agreed by investigation team and Pan Pac General Manager Forests	Formal Investigation Report	Pan Pac General Manager Forests to appoint investigation team in consultation with contractor where required (may include external third party)	
Major: Serious injury or health effects resulting in long term absence or moderate irreversible disability. Notifiable Injury.	Major <\$500,000	Major Effect	Major	Immediate	Within 14 working days	Formal Investigation Report	Pan Pac Departmental Manager to appoint investigation team in consultation with the contractor where required	
Serious: Serious but reversible injury/health effect requiring time off work.	Moderate <\$50,000	Moderate effect but recoverable	Serious	Immediate	Within 14 working days	Formal Investigation Report or Event Reporting Form	Pan Pac Departmental Manager in consultation with the Contractor to appoint investigation team	
Moderate: Medical treatment and may result in temporary restricted duties or hours.	Slight <\$5,000	Minimal Effect	Minor	Immediate	Within 7 working days	Formal Investigation Report or Event Reporting Form	Contractor to appoint investigation team	Pan Pac Departmental Manager or Coordinator to appoint investigation team
Minor: Injury/illness requiring first aid treatment	Non-compliance. Unsafe Practice or Condition	Non-compliance. Unsafe Practice or Condition	N/A	Not Required	Within 7 working days	Event Reporting Form	Contractor to appoint investigation team	Pan Pac Departmental Manager or Coordinator to appoint investigation team
Notifiable Incident	N/A	N/A	N/A	Immediate	Within 14 working days	Formal Investigation Report	Contractor to appoint investigation team	Pan Pac Departmental Manager to appoint investigation team
Near Miss/Hit	N/A	Near Miss	N/A	Not Required	Within 7 working days	Near Miss/Hit Form or Event Reporting Form	Contractor to appoint investigation team	Pan Pac Departmental Manager or Coordinator to appoint investigation team