

## Forests Division Induction Questionnaire

<b>First &amp; Last Name</b>	
<b>Contracting Company Name</b>	
<b>Email Address:</b>	
<b>Mobile Phone No.:</b>	
<b>Induction date</b>	
<b>Score</b>	
<b>Name and Signed by Pan Pac Representative as competent</b>	Sign: _____ Name: _____

*Please answer each question section when requested during the induction presentation. Please circle or highlight the correct answers.*

### Section 1 – Roles & Responsibilities

1. Who has responsibilities for health & safety and environmental requirements while working or visiting our Forests
  - a) The worker or visitor
  - b) Pan Pac
  - c) Contractor
  - d) All the above
  
2. All workers are responsible for adhering to health, safety and environmental rules and raising immediately any unsafe work practices or conditions to their Supervisor?
  - a) True
  - b) False
  
3. All workers must be supervised until competent and trained for the task
  - a) True
  - b) False
  
4. If a health, safety or environmental requirement is unclear, or I am not sure I must stop work and ask my Supervisor or Pan Pac staff member?
  - a) True
  - b) False
  
5. Who is responsible for identifying hazards and managing risks within their work area before and during operations?
  - a) Contractor Foreman
  - b) Workers
  - c) Both a) and b)
  
6. Works must stop if any extreme and high risks are identified and Pan Pac shall be immediately notified?
  - a) True
  - b) False

## Section 2 – Critical Rules and Risks

7. Which of the following are examples of Pan Pac Forest Critical Rules?
  - a) Driving – Seat belts must be worn if fitted
  - b) PPE – all persons shall wear/use the appropriate PPE
  - c) Alcohol - cannot be consumed at the work place
  - d) Breaking Out – no person shall stand in the bite of any operating rope
  - e) Dogs - must be kept on a leash
8. Pan Pac Critical Rules must always be adhered to by all persons?
  - a) True
  - b) False
9. **At a job (tailgate) meeting** what must be discussed and understood?
  - a) Your role and responsibilities
  - b) Hazards and Risks and how to manage them
  - c) Emergency information
  - d) Procedures to follow
10. The crew can be stood down for an individual's safety breach?
  - a) True
  - b) False
11. Which of the below are examples of 'critical risks' that must be considered and managed by contractors?
  - a) Manual tree felling
  - b) Machinery or persons contact with power lines
  - c) Operating machinery on steep slopes
  - d) Driving

## Section 3 – Hazard Controls

12. What are the 5 items of Personal Protective Equipment (PPE) listed as a requirement in Pan Pac Forest?
  - a) Safety Helmet
  - b) Safety Boots
  - c) High viz
  - d) Eye Protection
  - e) Hearing Protection
13. To prevent fatigue which of the following should you do
  - a) Drink lots of water to keep hydrated
  - b) Get plenty of sleep
  - c) Drink lots of coffee to keep you awake
  - d) Take your breaks
14. What is the **maximum speed** for driving on forest roads?
  - a) 20km/hr
  - b) 50km/h
  - c) 70km/hr
15. Vehicles are required to drive with headlights on in the forest even when it's not dark
  - a) True
  - b) False

16. Workers must read and understand the safety data sheet of a hazardous substance before using it
  - a) True
  - b) False
17. Alcohol & drugs are allowed on site after working hours
  - a) True
  - b) False

#### **Section 4 – Emergency Management**

18. All near miss events, injuries, illnesses and incidents must be reported, recorded and investigated?
  - a) True
  - b) False
19. In the event of a Notifiable Event which of the following actions must occur?
  - a) Immediately seek medical assistance for any injured person if required
  - b) Freeze the scene
  - c) Notify your supervisor
  - d) All the above
20. Which communication could you use for reporting fires or accidents?
  - a) Pan Pac dispatch channel
  - b) R/T Forestry channel
  - c) Phone Mill site
  - d) Phone 111
21. When starting a new work area which of the following must be discussed with the work crew when advising on the appropriate emergency procedures for the new site?
  - a) Site location including forest and road name, stand and landing site
  - b) Communications including RT channels and whether there is cell phone coverage
  - c) Nearest emergency site

#### **Section 5 – Environmental**

22. Which of the following statements are true
  - a) You will be briefed on environmental management requirements for each job
  - b) You can operate machinery in rivers and streams
  - c) Slash can be dumped anywhere
  - d) Do not fell trees into restricted sites or indigenous vegetation
  - e) Advise your supervisor of rare, threatened and endangered (RTE) bird nesting sites
23. Working for Pan Pac Forests requires all persons to work together to protect each other and the environment from harm?
  - a) True
  - b) False